

## TCE 2021-2022 Faculty Affairs Schedule

Date	Event
August 27	TCE Promotion & Tenure Informational Meeting – Departmental P&T Administrative Staff, 10:00-11:00 AM
August 27	TCE Promotion & Tenure Informational Meeting – P&T Candidates and Department Heads, 3:00-5:00 PM
September 10	All Promotion and Tenure review committees established.
October 1	Deadline for College to receive FDL requests.
October 15	Latest deadline for submission of P&T Dossier and supporting materials to Department/Unit Head (some departments may set an earlier deadline)
November 1	Annual Performance and Planning Reviews and Retention Reviews received by College
December 15	Deadline for submission of Departmental Recommendations on P&T and Dossiers to the College
February 11	Deadline for submission of College Committee recommendations on P&T to the Dean
March 25	Deadline for Dean’s recommendations on P&T to the Office of the Provost
Late June	Board of Trustees action on 2021-2022 tenure and promotion recommendations. All final communications of promotion and tenure decisions sent in early to mid-July.

*Note: The Office of the Provost will send a list of faculty who must undergo promotion and tenure review in the summer before the review occurs. Faculty members who wish to be considered for promotion and tenure before the year indicated in the letter of appointment must obtain written approval before submitting their dossier for review.*